

Phantom Lakes Management District  
April 25th, 2024, 6:00 pm Meeting Minutes

Virtual Meeting

**APPROVED**

- 1. Call to Order**
  - a. Meeting called to order by Chairman Joe Graczyk at 6:00 PM
- 2. Open Meeting Notice**
  - a. The meeting was noticed and posted according to law.
- 3. Roll Call**
  - a. Board Members Present: Joe Graczyk, Adam Miller, Jake Jagmin, Joanne Tlachac-Hehn, Scott Babinat, County Supervisor Darlene Johnson, and Town of Mukwonago Representative Dave Dubey. Also Present: Colleen Mutchler, Dawn Wilson, Chad Klawitter, Bob Brill, John Lawman and late addition Dave Chyla.
- 4. Open Forum**
  - a. Joanne Tlachac-Hehn presented the topic of wave enhanced boat restrictions occurring in Wisconsin. At this time PLMD does not see a reason to restrict Upper or Lower Phantom Lake.
  - b. Chairman Joe Graczyk attended the Village Committee of the Whole meeting, PLMD fireworks approved. Chairman also attended a meeting at the Town where he answered a few questions about the new harvester.
  - c. Treasurer Jagmin will have the USDA contract at the next meeting.
  - d. Resident Steve Todd completed registration of the Wednesday Bass League on Phantom Lake.
- 5. Announcements & Correspondence**
  - a. Assistant Colleen Mutchler reviews letters from the PO box concerning insurance, CD account and reactivation of withholding account with WI Department of Revenue.
  - b. SEWRPC received a grant and requested to interview PLMD about Phantom Lakes water quality and harvesting program. An overwhelming amount of information required, PLMD opted out of the interview.
- 6. Clean Boats Clean Water**
  - a. Resident Steve Todd presented progress for the CBCW program for 2023-2024. 2023 is closed out and overall, a success. The 2024 season is on track, employees hired, and \$1,000 advance check received last month.
- 7. Harvesting Permit Update**
  - a. Treasurer Adam Miller reported that the court attached an order to our case with deadlines to file briefs. July 8<sup>th</sup>, 2024 @ 1:30pm a virtual trial will occur. Each side presents a case, and the judge will determine the outcome.

## **8. Secretary's Report**

- a. Secretary Jake Jagmin made a motion to approve the January meeting minutes with an edit concerning a title change and spelling. County Supervisor Darlene Johnson seconds. Motion carries.

## **9. Treasurer's Report**

- a. Treasurer's Report read by Treasurer Adam Miller. County Supervisor Darlene Johnson makes a motion to approve Treasurer's report. Board member Joanne Tlachac-Hehn seconds. Motion carries.

## **10. PLMD Accounting**

- a. Treasurer Adam Miller has been getting our relationship with Business Accounting & Tax Professionals started. Our withholding account with the state needed to be reopened and PLMD's address is incorrect with the IRS. Should have the FEIN number within two months.
- b. Board members and employees need to fill out new hire paperwork with Absolute for payment and tax purposes.

## **11. Harvester Report**

- a. Harvester Manager Dawn Wilson reports. New signs are up at the end of Wahl where the harvesters, truck and conveyor are stationed. Mulch was delivered along with 4 steel lock boxes donated from the Village of Mukwonago.
- b. The blue harvester was launched on Friday April 19<sup>th</sup> with assistance from Inland Lake Harvesters.
- c. The truck has a flashing light and a few other issues, will need to be serviced.
- d. Phantom Junction has changed the schedule to recognize PLMD's firework show on July 3<sup>rd</sup>.
- e. Father's Day Parade paperwork has been submitted.

## **12. Harvesting Map Signs**

- a. Signs noted as absent or tattered after the winter season.
- b. Chad Klawitter remounted the sign at Phantom Glen Park Launch.

## **13. YMCA Barn**

- a. Some progress has been made on the PLMD side of the YMCA barn, once complete a dividing wall will be erected. The beam above the door will be fixed as well.

## **14. New ILH-1000 Harvester**

- a. Assembly is underway. Estimated completion is set for June or end of May.

## **15. 2024 Fireworks**

- a. The projected July 3<sup>rd</sup> program from Five Star Fireworks is 12.5 minutes long with less shells than last year for \$7,500. The budget allocates \$6,500 and donations are anticipated to total \$1,000.

- b. Secretary Jake Jagmin makes a motion to sign the contract with Five Star Fireworks in the amount of \$7,500 plus any amount of donations received for a firework display on July 3<sup>rd</sup>. County Supervisor Darlene Johnson seconds. Motion carries. Chairman Joe Graczyk to sign the contract.

**16. Town Property**

- a. Chairman Joe Graczyk and Town Representative Dave Dubey were at the Village Committee of the Whole meeting to discuss Wahl Avenue. Village objected to a fence and shed while consenting to a porta potty and lockboxes for storage. The Village will consider revisiting the need for a fence if something occurs. Village encourages additional signage to keep trespassers away.
- b. Town Representative Dave Dubey will receive and make edits to the proposed lease. Chairman Joe Graczyk and Secretary Jake Jagmin look to sign the contract in the coming weeks.

**17. Next Virtual Meeting Thursday May 16<sup>th</sup>, 2024, at 6pm**

**18. Adjournment**

- a. Motion made to adjourn meeting at 6:55pm by Town Representative Dave Dubey. Seconded by County Supervisor Darlene Johnson. Motion carried.